

Promotions & Planning

This Promotion & Planning Packet contains information and order forms to assist in your trade show planning and to help you maximize your promotional impact and return on investment. Please review the pages as many have deadlines.

Item	Due Date
☐ Invitations for your Customers and Prospects	ASAP
☐ Sponsorship Opportunities	ASAP
☐ Event Directory Listing*	July 14, 2017
□ Product/Services Listing for Directory*	July 14, 2017
☐ Event Directory Advertising Reservation	July 14, 2017
☐ Event Directory Advertising Materials	July 21, 2017
□ Exhibitor Badges	August 8, 2017

^{*}Listings can be submitted on-line at www.mspce.com beginning June 19

For questions on any of these forms or other matters concerning your participation please contact us.

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