



Shipping & Receiving Forms

If you wish to ship directly to the Convention Center, please complete the following forms and send to cs@tphicc.com or fax to 708-342-6221. Please note shipments will be refused prior to: **August 10, 2017**

Make sure your shipping labels are addressed as follows:

Event Name
 (Vendor Name)
 18451 Convention Center Drive
 Tinley Park, IL 60477

Event Name: _____ Booth # _____ Vendor Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-Mail: _____

	Description (Case, Box, Skid)	# of Pounds
Piece #1		
Piece #2		
Piece #3		
Piece #4		
Piece #5		
Piece #6		
Piece #7		
Piece #8		
Piece #9		
Piece #10		
Total # of Pounds		
Rate Per Pound		X \$.99
Total		

*\$5 Minimum Charge